NATIVITY SCHOOL SERVICE RECORDING FORM – Due April 30

Family Name: _____ ***Date Submitted:** _____

- For each service that you are documenting below, please complete both sections.
- The school's student handbook outlines the service commitment and fees schedule.
- **Due April 30 to the PTO via the front office on or before this date.** Retain a copy for your records.
- *Indicate if you plan to perform service hours after April 30 and where they will be served.

A. Lunchroom Duty – List dates of service as mm/dd

1.	2.	3.	4.

B. School, Classroom and PTO service opportunities

Date	Volunteer Name	Description	Time
		TOTAL HOURS	

Should additional space be needed, please use the reverse side of this form to recreate the chart format.