

**Church of the Nativity  
Religious Education Office**

6400 Nativity Lane, Burke, VA 22015  
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www.edu.nativityburke.org

**VOLUNTEER APPLICATION**

DATE: \_\_\_\_\_

**2010-2011**

**FOR OFFICE USE ONLY**

Background Check Packet

Given / mailed to Volunteer \_\_\_\_\_

Sent to Diocese \_\_\_\_\_

\_\_\_\_ Acknowledgment \_\_\_\_ Questionnaire

Code of Conduct \_\_\_\_ Cleared \_\_\_\_\_

VIRTUS Seminar attended \_\_\_\_\_

Fully Compliant with Policy \_\_\_\_\_

Family Code \_\_\_\_\_

Assignment \_\_\_\_\_

Volunteers are asked to comply with the requirements of the Diocese of Arlington's policy concerning the protection of children. Background checks are conducted only once and the resulting information is maintained in a confidential personnel file in the Diocesan Office of Child Protection and Safety and is not shared with other agencies.

Check (✓) appropriate boxes:

Mr       Mrs       Ms       High School Student – Grade in 2010-2011 \_\_\_\_\_

NAME (Please *print*) \_\_\_\_\_

ADDRESS \_\_\_\_\_

Street

City

Zip

HOME PHONE \_\_\_\_\_ WORK PHONE \_\_\_\_\_

CELL PHONE \_\_\_\_\_ E-MAIL \_\_\_\_\_

I am **RETURNING**       I am a **NEW** volunteer      My child(ren) is in Session # \_\_\_\_\_

Office Assistant during my child's class time      Other days/times available \_\_\_\_\_

Teacher       Assistant Teacher       Substitute       Babysitter

Grade(s) preferred \_\_\_\_\_       I do not need to be placed in my child's classroom.

If possible, place me in my child's classroom. Child's name \_\_\_\_\_

Number Session choices below by priority with 1 noting first choice, 2 noting second choice, etc.

\_\_\_\_\_ Session 1 (Sunday, 2:00-3:15)

\_\_\_\_\_ Session 4 (Monday, 4:00-5:15)

\_\_\_\_\_ Session 2 (Sunday, 4:00-5:15)

\_\_\_\_\_ Session 5 (Monday, 7:00-8:15)

\_\_\_\_\_ Session 3 (Sunday, 6:00-7:15)

\_\_\_\_\_ Session 6 (Tuesday, 4:30-5:45)

\_\_\_\_\_ Session 7 (Tuesday, 7:00-8:15)

Please explain any prior Religious Education teaching experience including number of years and grade(s) taught (continue on the back of this form, if necessary). \_\_\_\_\_